

Patio Lace gazebo installation instructions: 2m GAZEBO
ANCHOR BOLTS ARE NOT INCLUDED

A level surface must be prepared first before attempting to erect the gazebo.

The first stage is to erect the base of the gazebo. This consists of the posts, balustrade panels and Trim panels. It is important to note that the gazebo must be erected in a clockwise fashion.

Begin with post A. Remember there are 3 types of posts: Post A, B & C and each are clearly marked with a sticker label.

Posts' A & C are entrance posts (ie: they form the opening of the gazebo where one will enter through) and thus there is one of each. Post B's are running posts, ie: the balustrade panels fit either side of them and there are 4 of them, marked B

Determine where you would like the opening of the gazebo to be and place Post A in the correct position to suit the opening. Bearing in mind that you must work in a clockwise fashion you will notice that the Aluminium spindles on the post are facing left.

Bring in a Balustrade panel , it is very important that the balustrade panels be the correct way up or they will not fit onto the posts. In this regard locate the sticker on the handrail of the balustrade which states, "TOP". Top means that the panel must face this way up.

The balustrade panels are fitted to the posts via Patio Lace's Keylock system. Line up the top and bottom Keylocks of one side of the balustrade with the corresponding top and bottom spindles on the post and once both are in place, push down hard which will lock the balustrade panel into place.

The next step is to fit Post B onto the other side of the balustrade panel and lock it into place in the same manner. Repeat this process until you have utilized all the running posts and balustrade panels. Now you will fit Post C ,which is the second Entrance post. One can now push/pull the posts to get the gazebo into the correct position. To ensure absolute strength drill into the holes which are molded into the bottom of the Endcaps with a 3.5mm HSS drill bit. Finally screw in the stainless steel selftaping screws which are provided in the kit, into the drilled holes.

The next step is to fit the Trim Rails to the tops of the posts.

The Trim Rails are fitted to the posts in the same manner as the balustrade panels. Each Trim Rail has an Endcap on each end which also has a Keylock molded into the Endcap. Simply locate the Keylock of one side of the Trim Rail to Aluminium spindle on the top of the post and pull down to lock it in place.

Please note that you may have to pull the posts apart at the top in order to fit the Trimrail in place. Repeat this process until all 6 Trim Rail panels are locked in place.

This now completes the base.

The next step is to erect the roof panels: As per the base please erect the roof in a clockwise fashion.

For this one must utilize a sturdy and stable ladder.

There are 6 individual Roof panels, which are identical, and which will be erected one at a time.

From the outside the first person should lift and hold the roof panel over the Trim Rail bar. Drop the roof panels onto the Roof Support Pins via the Locating holes which are situated at the bottom two corners of each roof panel.

With a person standing on the ladder in the centre of the gazebo, the second person standing on the outside, should take the second roof panel and lift and hold it in place in the same manner as the first one. Lift the roof panel up to the person standing on the ladder and place the roof panels together so that the second one is sitting over the first roof panel and line up the holes drilled in either roof panel. Slight push/pulling may be required here.

The person standing on the ladder must now lean across the second panel and locate the holes with his/her finger and then insert a Roof Bolt (provided in kit) through each of the top three holes. The second person standing on the outside can now climb up a smaller ladder and insert bolts in the bottom holes of the roof panels.

Once the bolts are in place, one needs to tighten them up utilising the nuts and washers provided. It is very important that every roof bolt is fully tightened after every roof panel is put in place, as once another roof panel is erected it is difficult to go back and tighten them. Utilise a size 10 ratchet bit with your drill to make this process fast and efficient. To fully secure the roof to the posts take the 10mm dome nut and washer (provided) and fasten onto the Roof Support Pin.

Repeat this process to erect the third roof panel.

Once the third roof panel is in place the roof will support itself.

Repeat the same process for the fourth and fifth roof panels.

There is a procedure to install the **final** roof panel which is as follows:

Before lifting the final panel in place, bolts need to be inserted into the second and third holes from the top of the **first** roof panel which was installed. Nuts then need to be placed and made finger tight on the bolts.

Secondly, bolts need to be inserted in the same holes of the final roof panel ie: second and third from the top , on the right hand side of the roof if it is facing you. Again these bolts need to be made finger tight with nuts from the inside.

Now lift the final roof panel into place in the same manner as the other roof panels. In order to fit the final panel, the first panel that was installed needs to be lifted up and the final panel placed underneath it. Whilst this is being done the person standing on the ladder in the middle of the gazebo needs to line up the roof bolts and insert them in the corresponding holes. This is done because it is not possible to now get one's arm around the roof panels to insert these bolts.

The bottom bolts can be inserted into the bottom holes by the person standing on the ladder on the outside.

To insert the bolt right at the top of the roof, one needs to put his/her hand through the hole at the top of the gazebo and insert the bolt from the outside. Again all these bolts needs to be tightened up.

Roof Cap fixing - Raise the Roof Cap up from the outside to the top of the roof. The person standing on the ladder inside the gazebo needs to put their hand through the top hole and grab hold of the cap and fit it into place. Secure it in place by tightening the nuts (provided)

The person standing on the outside needs to ensure that the cap is straight.

The Trim now needs to be secured to the posts.

This is done by lining the Trim up to the posts so that it sits in the centre of the posts. Now drill through the lugs which are molded onto the Trims using a 3.5mm HSS drill bit and secure the Trim by screwing it in place with the stainless steel self tapping screws which are provided. Follow the same procedure to secure the remaining Trims to the posts.

Finally, drill through the holes at the bottom of the post flange. Using anchor bolts or Any suitable bolts (not supplied), secure all posts to the the surface